



# *Schweinfurt's* TRAVEL *Section*

## SUBMISSION GUIDE

- 1 Submissions can only be submitted by using the online form located at the [Travel Section](#) webpage.
- 2 Anyone associated with the USAG Schweinfurt community may submit a travel article.
- 3 Your submission verifies that you wrote the information and took the photo. The submission also represents, acknowledges and warrants that the information is an original work created solely by the participant, that the entry does not infringe on the copyrights, trademarks, moral rights, rights of privacy/publicity or intellectual property rights of any person or entity and that no other party has any right, title, claim or interest in the information you provided.
- 4 Articles submitted will be published at the discretion of the USAG Schweinfurt Public Affairs Office. A submission does not guarantee publication.
- 5 Schweinfurt Public Affairs Office reserves the right to edit any and all submissions, written or photographed, to meet the technical standards required for publication. This may include grammar, content, etc. Images may also be edited to meet technical requirements.
- 6 Entries must meet the theme of the website section (i.e. Travel Articles)
- 7 The photos you submit with your entry should not contain a watermark, other than the name of the photographer.
- 8 The photo should be submitted in a digital image file in .jpg or .gif format with a file size of no more than 50 KB.
- 9 Submissions should include all the required information needed to complete the form located at the [Travel Section](#) webpage.
- 10 Submissions that fail to meet the above listed requirements will not be eligible for publication.
- 11 USAG Schweinfurt PAO reserves the right to re-publish your photos for future use or promotional purposes.
- 12 Any questions regarding submissions should be emailed to [usarmy.schweinfurt.imcom-europe.mbx.pao@mail.mil](mailto:usarmy.schweinfurt.imcom-europe.mbx.pao@mail.mil).